

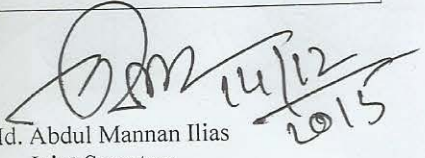
Government of the People's Republic of Bangladesh
Directorate General of Family Planning
IEM Unit
6, Kawran Bazar, Dhaka

Invitation for EOI

Memo no. DGFP/IEM/Docufilm-2284/2015/1057

Date : 14/12/15

1.	Ministry/ Division	Ministry of Health & Family Welfare
2.	Agency	Directorate General of Family Planning
3.	Procuring Entity Name	Director IEM & Line Director IEC
4.	Procuring Entity Code	None
5.	Procuring Entity District	Dhaka
6.	Expression of Interest for selection of	Consulting firm/Advertising Agency for Making a best practice documentary film on different issues(Family Planning, MCH, ARH, & consequences of early marriage)
7.	EOI Ref. No.	DGFP/IEM/Docufilm-2284/2015/1057
8.	Date	14/12/2015
KEY INFORMATION		
9.	Procurement Method	QCBS
FUNDING INFORMATION		
10.	Budget and Source of Fund	RPA (GOB)
11.	Development partner	IDA
PARTICULAR INFORMATION		
12.	Programme Code	5-2781-5290
13.	Programme Name	Information, Education & Communication (IEC) under HPNSDP
14.	EOI Closing Date & Time	30/12/2015, upto 3:00 PM
INFORMATION FOR APPLICANT FIRMS		
16.	Brief description of Assignment	Making a best practice documentary film on different issues(Family Planning, MCH, ARH, & consequences of early marriage)
17.	Experience, Resources and Delivery Capacity Required	The applicant shall have to submit the proposal with the following documents: <ol style="list-style-type: none"> 1. Category of the firm: Advertizing firm/ production house; 2. Brochure / brief description of the firm ; 3. Trade License valid up to 2014-2015; 4. Tax Clearance certificate for the year 2014-2015; 5. VAT registration certificate; 6. 3 (Three) years experiences in advertising activities with completion certificate(s); 7. 2 (Two) years specific experience in the relevant activities; 8. Audited financial certificate for last fiscal year prepared by external auditors; 9. List of major clients working with at present with contact reference (mail, phone, mobile etc); 10. Bank Solvency certificate and credit facility up to Tk-20 (twenty) lakh; 11. Name of central key personnel with C.V. who will be involved with the assignment duly signed by the respective personnel & authority; 12. Relevant documents in favor of logistics and organizational strength of the firm;
18.	Other Details	None
19.	Association with foreign Firms	N/A
20.	Phasing of Services	N/A
PROCURING ENTITY DETAILS		
21.	Name of official Inviting EOI	Md. Abdul Mannan Ilias
22.	Designation of official Inviting EOI	Director, IEM & Line Director, IEC
23.	Address of official Inviting EOI	IEM Unit, Directorate General of Family Planning(7 th floor), 6, Kawran Bazar, Dhaka-1215
24.	Contact Details of Official Inviting EOI	Phone: 9146535, Fax: 58151074, email: iemdgfp@gmail.com
25.	The procuring entity reserves the right to accept or reject all EOIs.	


 Md. Abdul Mannan Ilias
 Joint Secretary

Director, IEM & Line Director, IEC
 Directorate General of Family Planning
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 Phone:9146535